

## **Draft Minutes: 1st Special Meeting of Council of Festival Affairs CoFA(2019-2020)**

<b>Item No. 1</b>	To note the minutes of the previous meeting of CoFA. (Presented in the 9th Special Meeting of Students' Senate)
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Minutes: [CoFA\(J\)](#)

For festival specific tasks of CoFA, sub-committees should be formed. Sub-committees shall give recommendations to CoFA. It was agreed that the members of these sub-committees should be decided as soon as possible. This agenda shall be taken in coming CoFA meeting.

Concerning the ad-hoc decisions required to be taken by festivals, sub-committees can recommend their decision on CoFA mailing list. Respective festivals can go forward if no comments are passed in 48 hours.

The sub-committees shall be convened by respective General Secretaries. It would be their responsibility to share the minutes of sub-committees on CoFA mailing list within 4 days of the meeting.

A concern was raised on item number 3. The concern was that the word 'responsible' should be removed from the minutes. Marketing heads of festivals should have a 'choice' regarding the same. This concern is to be discussed back on the floor of the Senate.

<b>Item No. 2</b>	Announcements and remarks, if any.
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It was recommended that Techkriti festival coordinators be appointed as soon as possible.

In order to complete the structure of CoFA, Senate should come up with their nominees to CoFA and also the student advisors of respective festivals should be chosen as soon as possible in the Students' Senate. It is recommended that student advisors should be from the ex-core team of respective festivals.

<b>Item No. 3</b>	To decide and approve the dates of the festivals.
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With consensus, it was passed that Udghosh should be from 27 to 29 September 2019, and Antaragni should be from 17 to 20 October 2019. Techkriti will come up with their proposed dates in a period of one week.

<b>Item No. 4</b>	To consider the formation of Festival Affairs Committee (FAC) discuss upon the recommendations of GFAC.
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This agenda could not be taken yet.

<b>Item No. 5</b>	Visions approval of respective festivals.
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CoFA advises all festival coordinators to prepare their vision documents as soon as possible.

<b>Item No. 6</b>	Gymkhana grant distribution.
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All 3 festivals show dissent on the current allocation of Gymkhana budget. Their concern was that their inputs were not taken regarding the same.

**The meeting was adjourned at 1:41 am, May 3.**