



**FORM – SG6**  
**Indian Institute of Technology Kanpur**  
Requisition Form for Outreach  
Auditorium



**Details of the Event**

Name of the Club/Cell/Council:	
Description of the Event:	

**Details of Requisition**

Facility	( ) Outreach Auditorium				
Date		Time (From)		Time (To)	

**Other Requirements**

( ) Air Conditioning	( ) Collar Mike	( ) Multimedia Projector
( ) Overhead Projector	( ) Laptop	( ) Others:

**Bills to be settled by**

( ) Presidential Council	( ) Cultural Council	( ) Films & Media Council
( ) Games & Sports Council	( ) Science & Tech. Council	( ) Students' Senate

**Intender Profile**

Name		Roll No.	
E-mail		Address	
Mobile No.		Signature	

**Approvals**

Requested by	Forwarded by	Approved by
President/ Chairperson/ General Secretary	Dean, Students' Affairs	Dy. Director/ Director

**For Office Use only**

Status of Booking	( ) Confirmed	( ) Not Confirmed
Asst. Caretaker	Manager	Administrator-In-Charge