FORM – SG15

Indian Institute of Technology Kanpur
Students Gymkhana Account
Bill Clearance Form (General Championship)

Name of Executive:		Roll No.		Room No.	
Name of the Pool:		Name of Event:			

To be filled by Finance Convener / FC Member

Amount of Advance Taken:	
Date of Advance:	
Expenditure Incurred:	
Balance of Advance:	
Balance in Pool:	
Remarks (if any):	
Verified for Rs.:	

All Bill(s) Verified

Finance Convener (or FC Member)	Warden-in-Charge

I certify:

1. That the cash purchases have been made for the items, which were needed urgently were not available in stores.
2. That the goods purchased have been inspected before acceptance
3. That the prices paid are the cheapest for the times purchased.

Date	Vr. No.	Brief Particulars of Transaction	Amount
		Total	

Hall President Signature	
President / General Secretary Signature	