



Indian Institute of Technology, Kanpur Students' Senate Office



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S-SENATE/CHAIR/2016-17/49

28th September, 2016

To,
Ms. Vijeta,
General Secretary,
Cultural Affairs

**Subject: Show-Cause Notice for missing a meeting of the Students' Senate partly
without notification**

Dear Vijeta,

The Students' Senate in its 2014-15/8th Meeting, held on Saturday, 31st January, 2015, discussed the issue pertaining to attendance in Senate meetings and decided the following:

- Since the new attendance rules are awaited in Appendix I of the Constitution which is currently under consideration, as an interim measure, the extant attendance rules that are present in the Constitution until the amendment be applied on all current Senators.
- The rules will be applied from the beginning of the Gymkhana Year.
- Senators who would ordinarily have been removed under the earlier rules will not be automatically removed. Instead, a show-cause notice will be sent to them, informing them that their attendance was unsatisfactory as the earlier rules. If the Senator does not provide a satisfactory explanation, he/she shall be removed from the post as per the rule.

It may be noted that you were missing from the 2016-17/3rd (Special) Meeting for an extended period, without notifying me or taking permission.

As per Article 2.26b of the Constitution, any Executive who shall be unable to attend a meeting of the Senate is expected to inform the Chairperson for his/her aforementioned inability, and must take prior permission before doing so. If he/she fails to do so, the Chairperson shall issue a show-cause notice to him/her. If the concerned Executive is unable to present a satisfactory explanation (as determined by 2/3rd of the Senate present and voting, and not less than half the total strength of the Senate), or if he/she is absent again without prior permission from the Chairperson, then he/she shall cease to hold his/her post.

Attendance in a meeting implies staying for the complete duration of the meeting, apart from a 20 minute window. Since you have failed to notify me before missing the meeting for more than 20 minutes, you are required to inform the Senate about the reasons for the same. Please be present in the next meeting of the Students' Senate, to be held on 29th September, 2016.



Indian Institute of Technology, Kanpur Students' Senate Office



Yours Truly,

Sd/-

(Vedant Goenka)

Chairperson, Students' Senate

Copy to: Students' Senate (through mailing list)