



**Advance Request FORM – SG1**  
**Indian Institute of Technology Kanpur**  
**Students Gymkhana Account**



Name of Council/Cell:		Name of Club/Head:	
Name of Executive:		Name Coordinator:	
Roll No.		Roll No.	
Contact no.		Contact no.	

Amount of Advance:	
Remarks (if any):	
(Detailed estimate of proposed expenditure)	

President/General Secretary/Chairperson	Chairperson, Students' Senate (Only in Case of Senate Seed Fund)	Faculty Counsellor

To be filled by Finance Convener / FC Member

	Cell	Council
Budget by Students' Gymkhana		
Expenditure/ Advance incurred till now		
Advance Applied for		
Balance of Budget		
Outstanding Advances (if any)		

Gymkhana Office	Finance Convener

Advance adjusted on ..... and payment of ₹ ..... may be made.

Treasurer (Students' Gymkhana)	
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