



Students' Senate (2015-16)
Indian Institute of Technology Kanpur
Shubham Atreja | Chairperson



Minutes: 2nd Meeting of the Students' Senate, 12th April, 2015

The 2015-16/2nd Meeting of the Students' Senate was held on Sunday, 12th April, 2015 in the Senate Hall, New SAC. It was called to order by the Chairperson, Students' Senate at 2:30 PM.

The Agenda items were taken up for consideration.

Item No. 1	To confirm the Minutes of the following meetings: i. 2015-16/1 st (Special) Meeting
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The Chairperson, Students' Senate presented the minutes for confirmation. The minutes were confirmed by the Senate with no changes.

Item No. 2	Announcements and Remarks, if any
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The following announcements were admitted by the Chairperson, Students' Senate:

- The General Secretary, Science & Technology Council announced that the Sci-Tech Day will be held on 12th April, 2015

Item No. 3	To note the decisions taken by the Students' Senate over the mailing list since the last meeting.
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The Senate noted the following decisions taken over the mailing list since the last meeting-

- The Senate decided that Wednesday, 8th April, 2015 shall be last date for accepting all the bills pertaining to activities/events conducted during the last Gymkhana term. The only exception was given to Gymkhana Day, Sci-Tech Day and Cult-X as they were going to be organized after this date.

Item No. 4	To consider the Action Taken Report.
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The Chairperson, Students' Senate presented the Report on Action Taken on the basis of the decisions taken by the Students' Senate for the consideration of the Senate. During the course of the presentation, the following decisions were taken:

- The Senate noted that Item No. 17 of the ATR regarding Medical Dispensaries in hostels has been itemized as an agenda in the next HCUC meeting and thus directed the President, Students' Gymkhana to continue to pursue this proposal.



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- The Senate noted that under Item No.24 of the ATR regarding the increment in the Research Scholarship for the PG students, appropriate measures were taken by the Institute and the issue has been resolved. Thus the Senate decided that this Action shall be considered completed and shall be removed from the ATR.

With the above changes, the Senate accepted the Action Taken Report.

Item No. 5	To consider the issue pertaining to the scheduling of academic activities on weekends and gazetted holidays.
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The Chairperson, Students' Senate presented this item on behalf of the proposer of this item, Mr. Anurag Sahay. He informed the Senate about the relevant clause of the UG Manual of the Institute which states that the academic leave for students will only be given in terms of working days, which means that a student cannot apply for a leave on weekends and gazetted holidays. After due deliberations, the Senate desired that academic activities should not be scheduled at least on Sundays and gazette holidays, keeping in mind the above stated clause of the UG Manual. The Senate then directed the Chairperson to submit a request to the Dean, Academic Affairs in this regard.

Item No. 6	To consider the proposal for follow up of Manifestoes.
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The proposer of the item was not present in the meeting. Therefore, the Senate decided to defer this item for the next meeting.

Item No. 7	To consider the proposal for a "Red Book" for the Senate.
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Mr. Sabyasachi Verma, Senator, UG Y12, presented this item for the consideration of the Senate. The Senate discussed the proposal at length. During the course of the discussion, various Senators raised concerns over the purpose of the Red Book and its stature, while referring to previous decisions. The proposer of this item clarified that the main purpose of the book is to keep records of the important decisions that are taken by the Senate and to allow easy access to the same. It shall further explain in detail, the situation under which a particular decision was taken so that it can act as a reference for the Senate in the future if a similar situation comes up. However, a few Senators felt that this may lead to the Senate taking a biased decision due to some previous reference from the Red Book. After a detailed discussion, the Senate felt that the Red Book should strictly be used as a means to reflect upon the decisions of the Senate in the past and should not be binding on the Senate in the



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future and decided that the Red Book should have a Preface reflecting the same. Given this, the Senate directed the proposer to submit a draft for the Preface of the Red Book stating the intended purpose of the Red Book and how should it be used.

Item No. 8	To consider the issue pertaining to the enforcement of anti-drug laws against the increasing use of Marijuana on campus.
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Mr. Abhishek Singh (Senator, UG Y11) presented this issue for the consideration of the Senate. He informed the Senate about the Anti-Drug Laws that currently exist and pointed towards the increased use of drugs on campus. The Senate expressed its concerns over the issue and noted that any kind of drug use among the student community is strongly discouraged. The Senate, keeping in mind the sensitivity of the issue and its own limitations, decided the following:

- The Senate directed the President, Students' Gymkhana to submit a request to the Security Cell of the institute to be more vigilant against drugs being brought into the campus.
- The Senate directed the Chairperson, Students' Senate to request the Counselling Service to propagate the agenda against drug usage among the student community and provide appropriate counselling for the same
- The Senate further directed the President and the Chairperson to raise this issue with appropriate authorities of the Institute if any other preventive measures can be taken.

Item No. 9	To consider the issue related to mails from Vivekanand Samiti.
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The proposer of the item decided to withdraw the agenda item.

Item No. 10	To consider the proposed names for the faculty members of the Festival Advisory Committee (Antaragni).
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The Chairperson, Students' Senate informed the Senate that the Festival Coordinator, Antaragni'15 could not submit the proposed names in time, due to the unavailability of some of the faculty members. He further informed that the Festival Coordinator has also submitted a request that the names be ratified over the mailing list since they have to start the preparations as soon as possible. The Senate then accepted the request and decided to ratify the names over the mailing list as a special case.



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Item No. 11	To consider the issue pertaining to Health Centre.
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The item was deferred for consideration in the next Senate meeting.

Item No. 12	To consider the issue pertaining to PE/CPA.
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The item was deferred for consideration in the next Senate meeting.

Item No. 13	To consider the end term report and charge handover of Finance Convener
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The outgoing Finance Convener, Mr. Vibhu M. Bajpai presented his end-term report for the consideration of the Senate. During the course of discussion, the Senators pointed out various discrepancies in the report particularly in terms of the income of some of the clubs. The Senate noted that the some clubs had organized workshops for which some amount of fees was collected from the students, but this amount was not included in the report that was presented. The Finance Convener then clarified that he had no records of the income that was generated through workshop fees as the income was directly submitted to the DOSA office. The Senate expressed grave concerns over this issue since it could lead to possible mismanagement of finances and directed the Finance Convener to accumulate the records of all such incomes and the same shall be included in the End-term report.

The incoming Finance Convener, Mr. Sabyasachi Verma then requested the Senate that he be allowed to provisionally take over the charge as the Finance Convener, even though the end-term has not been accepted so that the Budget for the Gymkhana year 2015-16 can be presented. Keeping this in mind, the Senate rejected the End-term report as presented and directed Mr. Vibhu to submit a new report incorporating the various changes. The Senate further allowed Mr. Sabyasachi to take charge as the Finance Convener, Students' Senate (2015-16) so that the Gymkhana Budget can be presented.

Item No. 14	To consider the Budget for the year 2015-16
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The Finance Convener presented the Budget for the Gymkhana Year 2015-16 as proposed by the Finance Committee for the consideration of the Senate. The Finance Convener pointed out that there is a significant increase in the budget allocated to some of the clubs. This extra amount was made available due to the reduction in the budget allocated for SSF and has been duly divided among the clubs based on their history of SSF usage. During the course of discussion, the Senators suggested various changes. After due deliberation, the



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Senate accepted some of these changes and directed the Finance Convener to resubmit the budget along with these changes. The updated budget is attached under Annexure-1 of these minutes.

Item No. 15	To consider the proposal regarding student representatives to the Women Cell of the Institute.
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The item was deferred for consideration in the next Senate meeting.

Item No. 16	To consider an update on the committee on Entrepreneurship
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The item was deferred for consideration in the next Senate meeting.

Item No. 17	To consider an update on the proposal for increasing the number of books available in the reserved section of Library.
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Ms. Richa Agrawal (UG Girls' Representative) presented this item for the consideration of the Senate. She informed the Senate about the existing procedure for getting new books added to the library. According to this procedure, a new text book can be requested by submitting an indent form in the library after getting due approvals. The Senate, after considering the current procedure felt that the mandate of the committee that was constituted in its 2015-16/1st Meeting to look into this issue stands resolved and thus decided to dissolve this committee. The Senate further directed the Chairperson to provide complete information about this procedure to the General body via the mailing list.

Item No. 18	To consider an update on the proposal for an Intra campus mini bus service.
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The President, Student's Gymkhana presented this item for the consideration of the Senate. He informed the Senate that a similar proposal for the Bus service has already been presented and is being deliberated upon by the Institute. Keeping this in mind, the Senate decided to drop this agenda item and dissolve the committee that was constituted in its 2015-16/1st Meeting to look into the bus proposal. The Senate further directed the President to further pursue the proposal and update the Senate about the same.

Item No. 19	To consider the final report of the ad-hoc subcommittee constituted to look into automation in the processes of the Students' Gymkhana.
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The item was deferred for consideration in the next Senate meeting.



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Item No. 20	To consider the post conduction report of Techkriti'15.
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The Chairperson, Students' Senate informed the Senate that the Festival Coordinator, Techkriti'15 did not submit the report in time. The Senate noted that the report has not been submitted in time, despite several reminders after the last Senate meeting. Keeping this in mind, the Senate strongly directed the Festival Coordinator to positively submit the report before the next Senate meeting.

Item No. 21	To consider the proposed names for the core team of Techkriti'16.
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The Chairperson, Students' Senate informed the Senate that some of the panels have not yet finalized their recommendations; hence the list of names could not be presented. In his capacity as the Convener of these panels, he further requested that the final recommendations be accepted over the mailing list so that the Core team can be finalized and they can start preparing as soon as possible. The Senate then accepted the request as a special case.

Item No. 22	To consider the proposed names for the core team of Antaragni'15.
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The item was deferred for consideration in the next Senate meeting.

Item No. 23	To consider the issue pertaining to the MoUs signed by Techkriti'15 team after the deadline.
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The item was deferred for consideration in the next Senate meeting.

Item No. 24	To consider the pre-term report of Cultural Council
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The General Secretary, Cultural Council decided to withdraw this agenda item.

Item No. 25	To consider the pre-term report of Presidential Council
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The President, Students' Gymkhana decided to withdraw this agenda item.

Item No. 26	Questions and Remarks, if any.
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No questions or remarks were raised.

	Any other item, with the permission of the Chair
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Two additional Agenda items were admitted by the Chairperson, Students' Senate:



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Item No. 27	To consider the issue of fees collected in cash from the General Body for various workshops organized under the Students' Gymkhana.
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Ms. Richa Agarwal (UG Girls' Representative) presented this issue for the consideration of Senate. She informed the Senate about the current procedure of collecting fees for workshops organized under the Students' Gymkhana. The Senate noted that the procedure involved handling considerable amount of cash, which is not completely reliable and makes it difficult to keep record of all the incomes. Keeping this in mind, the Senate directed the Finance Committee to look into the issue and propose an alternative method to collect workshop fees from the students, such that cash transactions are minimized.

Item No. 28	To consider the issue of Eligibility Criteria for various posts under the Students' Gymkhana.
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Mr. Abhishek Singh (Senator UG Y11) presented this issue for the consideration of the Senate. He raised questions over the eligibility of one of the students, holding a ratified post under the Students' Gymkhana and requested that the eligibility of the particular student be rechecked and suitable action be taken if any discrepancies are found.

The Chairperson, Students' Senate then clarified that the concerned student satisfied the eligibility criteria at the time of submitting his nomination. He further clarified that the Appendix- VI of the Constitution of the Students' Gymkhana states that the eligibility criteria should be satisfied at the time of application and hence, there is no procedure to recheck the eligibility of any student during his tenure. The Senators raised concerns over this clause and felt that the eligibility criteria should be satisfied by a student at all times during his tenure. Keeping this in mind, the Senate decided to refer this issue to the Rules and Procedures Committee and directed it to look into the relevant clauses and provide its opinion on the constitutional validity of the proposed changes.



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Annexure-1



STUDENTS' SENATE, IIT KANPUR (2015-16)

ANNUAL BUDGET, STUDENTS' GYMKHANA, 2015-16

Presented by: **SABYASACHI VERMA** (*Finance Convener*)

INTRODUCTION

The Annual Budget presented below is the initial allocation of the Gymkhana Budget which is subjected to reallocations in future. This budget will be deemed to final until any further change is presented by the Finance Convener. **The budget has been made in consultation with the following-**

- 1) Executives, Students' Gymkhana
- 2) Chairperson, Students' Senate
- 3) Members, Finance Committee

The budget was made keeping in mind the motto of economy for all purposes. The following were considered while the allocation-

- a) The recent changes in the structure of SSF has made a significant impact on the initial allocation from the previous years. It has been duly noted that the clubs will not be allowed to use SSF until a date to be specified later which will be in the month of October.
- b) The amount spent under different heads in the last few years has been duly noted.
- c) The proposals from the Executives and the Chairperson have been considered thoroughly.
- d) The Gymkhana shall keep the idea of economy as its priority.

The following assumptions were taken while making the budget for the current Gymkhana Year-

- 1) No. of registered students (apart from Day-Scholars)- 6500
- 2) Total Fees payable by each registered student to Gymkhana- Rs.300(Gymkhana)+ Rs.50(Pool Allocation)
- 3) Total amount collected as Gymkhana fees- $6500 \times 350 = \text{Rs.}22,75,000$
- 4) Expected Matching Grant from the Institute (65% of the total fees collected)- Rs.14,78,750
- 5) Expected Gymkhana Fund for the current year- $\text{Rs.}22,75,000 + \text{Rs.}14,78,750 = \text{Rs.}37,53,750$

This expected amount is subject to variations and has been considered as the minimum budget that shall be available to Gymkhana for this year. Hence, the heads given below shall see further reallocations.

With a hope of keeping the finances under a strict check whereas supporting the Gymkhana at all levels, the following budget is presented-



STUDENTS' SENATE, IIT KANPUR (2015-16)

1. PRESIDENTIAL COUNCIL

Individual Heads	Expected Income	Amount Allocated (Rs.)
Book Club		50,000
E-Cell		20,000
Elections		15,000
GE3		15,000
Gymkhana Day		95,000
Nostalgia		70,000
Prayas		70,000
Printer Expenses		5,000
SAC Maintenance		10,000
Stationery		5,000
SWC		19,000
Telephone		5,000
Vivekananda Samiti		35,000
TOTAL	0	4,14,000

2. SCIENCE AND TECHNOLOGY COUNCIL

Individual Heads	Expected Income	Amount Allocated (Rs.)
Astronomy Club		41,000
Aeromodelling Club		86,000
Business Club		15,000
Electronics Club		81,000
Programming Club		21,000
Robotics Club		1,01,000
LHC Booking		5,000
Printer Expenses		6,000
Infrastructure		15,000
Stationery		2,000
Takneek		64,000
Inter IIT		50,000
Telephone		2,000
Honorarium		5,000
Tent		3,000
Workshops and VH Booking		15,000
Projects Felicitation		10,000
Techkriti		65,000
Refreshments		1,000
Buffer		18,000
TOTAL	0	6,06,000

3. GAMES AND SPORTS COUNCIL



STUDENTS' SENATE, IIT KANPUR (2015-16)

Individual Heads	Expected Income	Amount Allocated (Rs.)
Adventure Club		55,000
Chess		12,000
Inferno		40,000
Josh		30,000
Marathon		15,000
Medicines		20,000
Outdoor Trips		85,000
Prizes and Blazers		60,000
Refreshments		8,000
Stationery and Printer		5,000
Skating Club		29,000
Sports Equipment		1,40,000
Miscellaneous		15,000
Summer Camp		60,000
Taekwondo Club	50,000	50,000
Telephone		8,000
Shooting Club		20,000
TOTAL	50,000	6,52,000

4. FILMS AND MEDIA COUNCIL

Individual Heads	Expected Income	Amount Allocated (Rs.)
Photography Club		60,000
Films Club		55,000
Vox Populi		70,000
Animation Club		45,000
SFS		68,000
Design Club		36,000
Spectrum		20,000
Film Festival		62,000
LHC Booking		3,000
Telephone		4,000
Radio		18,000
Stationery and Printer		4,000
Refreshments		5,000
Travel		20,000
TOTAL	0	4,70,000

5. CULTURAL COUNCIL



STUDENTS' SENATE, IIT KANPUR (2015-16)

Individual Heads	Expected Income	Amount Allocated (Rs.)
Dramatics Club		99,000
Dance Club		1,00,000
Music Club		35,000
Maintenance		5,000
Quiz Club		20,000
Literary Society		30,000
Fine Arts Club		50,000
LHC Booking		3,000
Stationery		4,000
Fresher's Night		50,000
Impressions		50,000
Printer + Telephone		8,000
Galaxy		1,14,000
Participation Trips		64,000
Workshops		15,000
Cult-X		68,000
TOTAL	0	7,15,000

6. CHAIRPERSON'S ACCOUNT

Individual Heads	Income	Amount Allocated (Rs.)
Senator Seed Fund		4,00,000
Stationery		5,000
Phone		5,000
Refreshments		10,000
TOTAL		4,20,000

7. POOL ALLOCATION

Individual Heads	Amount Allocated (Rs.)
Mauryans	1,00,000
Marathas	1,00,000
Mughals	1,00,000
Rajputs	1,00,000
TOTAL	4,00,000

8. SUMMARY

Head	Amount Allocated
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STUDENTS' SENATE, IIT KANPUR (2015-16)

Presidential Council	4,14,000
Science and Technology Council	6,06,000
Games and Sports Council	6,52,000
Films and Media Council	4,70,000
Cultural Council	7,15,000
Chairperson's Account	4,20,000
Pool Allocation	4,00,000
Buffer	80,000
GRAND TOTAL	37,57,000