

Guidelines for Change of Programme

It should be noted that grant of a change of programme for a student is a matter of privilege and not a right. A student may be allowed change of programme on the basis of his/her academic performance, subject to strength constraints of the departments, using the guidelines given below.

1. Application for change of programme should be made to the Chairperson, SUGC.
2. No programme may exceed the larger of its existing and sanctioned strengths or fall below 60% of its sanctioned strength as a result of these changes. The procedure to compute the existing and sanctioned strength is given at the end.
3. As many programme changes as possible may be granted in decreasing order of CPI to applicants, subject to eligibility and strength constraints of the programmes.
4. The student has not been barred from applying for a change in programme.
5. The student must have passed all first year courses where S/X grades are awarded.

CPI and credit calculations will be based on all courses specified in the advisory template of the first year. Also, CPI, for the purpose of this rule, will be computed based on all courses specified for the first year of the programme. In case a particular course has been taken more than once, the grade obtained in the first attempt will be counted. The eligibility criteria for the change of programme at the end of different semesters are given below.

Eligibility criteria at the end of Semester II: The student should have passed all first year courses and his/her CPI at the end of 2nd semester should be equal to or greater than

- 7.0 for SC and ST applicants.
- 8.0 for other applicants.

Eligibility criteria at the end of Semester III: The applicant should have passed all first year courses.

Eligibility criteria at the end of Semester IV: The applicant should have attempted all first year courses unless s/he is a SC or a ST applicant. In case of SC and ST applicants, s/he should have attempted at least 70 credits from among the first year courses.

Computation of the existing and sanctioned strength of a programme:

The vacancies in various programs should be computed irrespective of all categories. All branch changes should be without consideration of categories, except where Senate has specifically mandated the preference to be given to specific categories. Consider the students admitted in year "X" through JEE and students admitted in year "X+1" through preparatory course. Then

a) the existing strength of each program for batch "X" equals $(L + A - T)$, where

- 1) **L equals** the number of students registered on the last date of the semester,
- 2) **A equals** the number of students who are on authorized leave for that semester, and
- 3) **T equals** the number of students whose programs have been terminated at the end of that semester, and whose appeals have not been accepted by Senate.

b) The sanctioned strength of each program for batch "X" equals $(S + E + C)$, where

- 1) **S equals** either the sanctioned strength as approved by Senate for that batch, or the actual number of students admitted, whichever is higher.
- 2) **E equals** the number of extra seat(s) created by Senate for this batch in the previous semester(s).
- 3) **C equals** the number extra seat(s) created by Senate as special cases in previous semester(s).