



## FORM – SG4

### Indian Institute of Technology Kanpur Students Gymkhana Requisition Form for Auditorium



#### Details of the Event

Name of the Club/Cell/Council:	
Name of the Representative:	

#### Details of Requisition

Facility	<input type="checkbox"/> Auditorium	<input type="checkbox"/> Audi. Foyer			
	<input type="checkbox"/> Audi. Open Lawns	<input type="checkbox"/> Audi. Prayer Hall			
Date		Time (From)		Time (To)	

#### Other Requirements

<input type="checkbox"/> Air Conditioning	<input type="checkbox"/> Collar Mike	<input type="checkbox"/> Multimedia Projector
<input type="checkbox"/> Overhead Projector	<input type="checkbox"/> Laptop	<input type="checkbox"/> Others:

#### Bills to be settled by

<input type="checkbox"/> Presidential Council	<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Films & Media Council
<input type="checkbox"/> Games & Sports Council	<input type="checkbox"/> Science & Tech. Council	<input type="checkbox"/> Students' Senate

#### Intender Profile

Name		Roll No.	
E-mail		Address	
Mobile No.		Signature	

#### Approvals

Requested by	Forwarded by	Approved by
President/ Convener/ General Secretary	Dean, Student Affairs	Dy. Director/ Director

#### For Office Use only

Status of Booking	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Not Confirmed
Asst. Caretaker	Manager	Administrator-In-Charge