Minutes of the 8th Meeting held on 13.03.2016

The 2015-16/8th Meeting of the Rules and Procedures Committee was held on Sunday, 13th March, 2016 in the Reading Room, Hall 1. The meeting was called to order by the Convener, Rules and Procedures Committee at 5:00 PM.

The following agenda items were taken up for consideration.

Item No. 1	To consider the proposal for mandatory Pre-Term Reports

The Committee deliberated on the proposal and looked at the related article(s) in the Constitution, in this case Article 2.25. It was decided that since the Mid-term Reports are not mandated by the Constitution, the Pre-term Reports should also not be mandated for all the Executives and office-bearers of Students' Senate. However, since the idea of a Pre-term report is a progressive one, it should be made a practice in the Senate.

Item No. 2	To consider a proposal to form a General Affairs Committee

The Committee deliberated at length on the proposal and how to incorporate it in the Constitution. Further, the Committee looked into the idea behind the proposal and felt that purpose it is meant to serve would better justify the purpose of a Council than a Committee. Thus it is proposed that the Senate form an Executive Council under the President, Students' Gymkhana by the name of General Affairs Council. The purpose of this council shall be the intended purpose of the General Affairs Committee and it shall also encompass most other duties of the President like the SAC.

The changes pertaining to this proposal have been reflected here, with the re-written clauses:

2.05 The Executive Wing of the Students' Gymkhana shall comprise of the Executive Councils and Cells.

2.06 The President, Students' Gymkhana shall be the Chief Executive of the Gymkhana. He/she shall:

a. Be elected by the General Body.
b. Supervise and coordinate the general affairs of the General Body.
c. Be the *ex-officio* Chairperson of the General Affairs Council.
d. Represent views of the students at all forums of the Institute.
e. Be an *ex-officio* special invitee to the (academic) Senate of the Institute.
f. Be a member of various bodies of the Institute whenever a representative of the Gymkhana is required.

g. Preside over meetings of the General Body, when convened by him/her.
h. Maintain and execute an Office of the Students' Gymkhana (hereinafter referred to as the President's Office).
i. Have other responsibilities and powers as mentioned in this Constitution or as assigned to him/her by the Senate from time to time.

2.13 The Finance Convener shall advise the Senate on financial matters. He/she shall oversee the financial affairs of the Gymkhana. He/she shall:

a. Be elected by the Senate from among the non-executive members of the General Body.
b. Be responsible to the Senate and through the Senate to the General Body for the overall financial affairs of the Gymkhana.
c. Be the *ex-officio* Convener of the Finance Committee of the Senate, preside over its meetings and be responsible for its activities.
d. Oversee and check all financial expenditure of the Gymkhana.
e. Report to the Senate from time to time the status of the finances of the Gymkhana.
f. Be an *ex-officio* member of all Executive Councils as well as all Committees of Festival Affairs (Udghosh, Antaragni and Techkriti).

Unless specifically assigned by the Constitution or the Senate, he/she shall not have any executive responsibilities.

2.15 In all matters of general interest, the Executive councils, cells and the committees and councils of the Senate, all bodies appointed by the Senate, and all other bodies of the Gymkhana except its Advisory Body and General Body, shall be subordinate to the Students' Senate, and therein the Senate shall be subordinate to the General Body.

5.01 The Executive activities of the Gymkhana shall be discharged through the Executive Councils and Cells.

5.02 The Executive Councils shall execute affairs pertaining to an overarching purpose.

5.03 The Executive Council(s) of the Gymkhana shall be:

a. General Affairs Council
b. Cultural Council
c. Films and Media Council
d. Games and Sports Council
e. Science and Technology Council

5.04 The Executive Councils may include clubs and hobby groups oriented to their purpose.

5.05 A Hobby Group shall be an association of 10 or more students united by a common activity or interest. Such groups shall be associated with a council, with the consent of its General Secretary, and shall be headed by one or more Leaders appointed by Senate at the recommendation of the General Secretary. **An exceptionally performing hobby group can be converted into a club.**

5.06 A Club shall organise and promote activities in a specific field of interest. Such entities shall be headed by one or more Coordinators appointed by the Senate at the recommendation of the General Secretary, and shall be selected by a call for nominations to the General Body. Clubs shall receive funding from the Annual Gymkhana Budget.

5.07 General Affairs Council

a. **The General Affairs Council shall assist the President in discharging his/her duties.**
b. **The President, Students' Gymkhana shall be the Chairperson of the General Affairs Council and shall supervise the Council's activities.**
c. **The council shall consist of all members nominated by the President, the Chairperson, Students' Senate or his/her nominee and the Finance Convener (ex-officio).**

5.13 The President and General Secretaries shall recommend to the Senate for ratification the names of the students who shall be appointed to various positions of responsibility in their respective councils.

5.15 At most five of the names recommended by the President/General Secretary for inclusion in their respective council may be Senators.

6.06 Finance Committee shall finalize the budget on the recommendation and requirements of the Executive councils and cells and shall present it to the Senate for ratification.

6.08 In the budget of the cells, separate heads are to be made for all the major expenses and estimates of miscellaneous expenses.

Item No. 3	To consider a proposal to move COSHA to the President's Office

The item was withdrawn as it was pointed out that the recommendation was not accepted during the Mid-Term report of the President's Office.

Item No. 4	To consider a proposal for a PG Nominee

The Committee deliberated on the proposal and decided that including a constitutional position for a PG Nominee would be an anomaly. There exist avenues and posts where General Secretaries may recommend names of PG students and include them in his/her council. Hence, the committee decided against formally including such a position in the Constitution or its Appendices.

Item No. 5	To consider a proposal for numbered Constitutional Amendments

The Committee in principle agreed to all amendments to the Constitution or its Appendices being numbered serially. It however proposes that amendments to the Constitution and to its Appendices should be numbered differently in separate lists. This change shall be reflected in the Appendix I of the Constitution.

Item No. 6	To consider a proposal for a change in the procedure of making Constitutional Amendments

The Committee deliberated on the proposal and agreed to the new procedure that was proposed. The same shall be reflected in the Appendix I of the Constitution.

Item No. 7	To update the Constitution by checking and correcting the inconsistencies, if any.

The following inconsistencies were pointed out:

1. It had been decided by the Senate that the list of PORs would be maintained along with the eligibility criteria in Appendix VI of the Constitution. Thus the relevant line mentioning positions of responsibility is proposed to be removed from Article 5.21 and added to Article 5.13. The amended clauses would then look like:

5.16 The President and General Secretaries shall recommend to the Senate for ratification the names of the students who shall be appointed to various positions of responsibility in their respective councils. The eligibility criteria and details of the positions of responsibility shall be maintained in an Appendix to this Constitution.

5.21 A list of all cells, clubs and hobby groups shall be maintained as an Appendix to this Constitution.

2. The Article 5.14 of the Constitution has a grammatical error and it is proposed to change the phrase "they deem unfit" to "**it deems unfit**" so that the clause shall read:

5.14 The Senate may reject any name that it deems unfit for holding that position.

	Any other item, with the permission of the Chair.

The meeting was adjourned at 8:00 PM.