



Council of Students' for Hostel Affairs (2017-18))

Indian Institute of Technology Kanpur

Pratyush Rai | Convener



Minutes: 1th Special Meeting of the Council of Students' for Hostel Affairs

The 2017-18/1th Special Meeting of the Council of Students' for Hostel Affairs (COSHA) was held on Tuesday, 4th April, 2017 in the Senate Hall, SAC. The meeting was called to order by the Convener, COSHA at 4:43 PM.

The following agenda items were taken up for consideration.

Item No. 1	To confirm the minutes of the following meetings: 1st Meeting (2016-17) 2nd Meeting (2016-17)
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The Convener, Council of Students' Hostel Affairs presented the minutes of 1st Meeting COSHA 2016-17 for confirmation. The minutes were confirmed by the Council with no changes. The minutes of the 2nd Meeting were not presented for confirmation and will be done in the subsequent meeting.

Item No. 2	Announcements and Remarks, if any
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The following announcements were admitted by the Chairperson, COSHA:

- The Council was informed that Hall-8 is undergoing the election process in their hall which would be concluded soon
- Following announcements and discussion took place in regard to theft in hostels
 - Reports of theft in various halls including those in Hall-3 were considered and the Council discussed a possibility to have CCTV cameras in all hostel
 - All Hall Presidents were directed to send a mail informing people about the laptop thefts in campus and the need to be vigilant and cooperate with SIS guards
 - Regarding issues related to washing machines, the Council re-directed the Chairman to write a letter to DOIP
 - After deliberations on the mosquito related issues, the Council directed the Convener to take up the issue of fogging inside hostels in the MT section. The timings, frequency and related logistics needs to be worked out for the same
 - The Chairperson is directed to contact SIS office for information on laptop theft
 - A feasibility study for installation of CCTV from all halls would be undertaken and the Chairman COSHA would take it up
 - Photos for hall places where cameras would be installed have to be submitted by the hall presidents as part of the feasibility study
 - The Council would carry the feasibility study based on the assumption that the issue is not caused by hall students

Item No. 3	To discuss the End Term Report of COSHA (2016-17)
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The Council considered the end-term report for the COSHA 2016-17 and discussed the following –



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The Council directed all halls to develop the hall constitutions on a priority basis. The Council deliberated on the issues related to the administrative problems faced by halls during hall transfers. It was recommended that hall offices should intimate the hall presidents during the hall transfers. The issues caused by the termination cases not being reported to halls were also raised. Bill payment of students leaving in the middle of semester without course completion and also for deregistered students were taken up for consideration. The Hall President's informed that deregistered students' information did not reach hall administration when the students shifts from one hall to another. The Council directed the HECs to track students whose bills are not paid for some time or whose bills exceed the caution money in order to avoid any termination/deregistered student's mess bill to increase. The Chairman was directed to circulate the termination cases list, when minutes of academic senate will be circulated, so that the termination cases are brought to the notice of the HECs. The Council directed the COSHA Convener to take consent from the student and check no dues in order to avoid dual payment of bills for cases of hall transfer in the middle of semester. The COSHA convener was also recommended to allocate rooms only if no dues were verified. The Council also directed all HECs to ensure that hall offices organise and update hall data and maintain better records on regular basis.

Item No. 4	To discuss the Action Taken Report of the COSHA
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Following discussion took place on the ATR –

1. Issues was resolved at the hall level. Action Completed.
2. As no issue were reported the Council. Action Completed.
3. As the letter was not sent to the IWD, the Council redirected the Chairman COSHA to take up the action and report the same in the next Meeting. Action Pending.
4. As per the discussion in the meeting, it was decided that the HECs will charge common MECs and the recommended MECs charge of non-resident to be same as of resident. Action Completed.
5. A discussion was held with Head CC and a letter was sent for the same. Action Pending.
6. The completion of Hall Constitution is still pending for various hostels. Action Pending.
7. A review of actions taken in that regard was considered. Action Pending.
8. Action Pending.
9. A mail to be sent again to Chairperson, COSHA. Action Completed.
10. Action Pending.
11. All hall presidents to update the common mess document as soon as possible. Action Pending.

The ATR was accepted after deliberations.



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Item No. 5	To note the Hall Allocation Policy 2017-18
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Following was discussed in the meeting

- The Council recommended that 10 students mentioned in UG Y15 currently allocated room in Hall-12 to stay in Hall-12
- The Council also discussed that if the Hall-13 was not completed, then they would revamp the old policy
- Hall-3 President expressed his concern about UG Y16 living in crunch in their hostel, solution for the same is under deliberation

The Hall Allocation Policy was accepted with no further changes.

Item No. 6	To discuss the updates on the proposal related to electricity issue and discuss its action plan
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The Council discussed the following under the agenda item -

- The contribution of institute in common area charges to be increased from 10% to 15%
- It was announced that hostels have reduced consumption from 56lakhs in January'16 to 40 lakhs in February'17. All the hostels have done a commendable job in reducing their electricity consumption
- A follow up was needed on installation of solar panels. Mr. Pratyush Rai (Convener COSHA) would take the follow up along with Mr. Shailendra (President 2016-17 of Hall-8)
- Implementation of LEDs to be carried out facility wise instead of hall wise. Hall Presidents to ensure that LED to be installed at common areas first
- Discussion for Hall-8's proposal for individual meters was also carried out. Mr. Pratyush Rai and Mr. Shailendra will follow up for the same.
- The Council also announced that the main meter of all hostels would be replaced by newer meter. An alumni is going to take it up and it is expected to be completed by the end of summers. Mr. Pratyush Rai and Mr. Shailendra will follow up for the same. A maintenance model was discussed and Mr. Shailendra informed the council about the same. It was also decided that the Hall presidents will co-ordinate in summers regarding the same to ensure smooth implementation.
- It was also informed that the Deputy Director had suggested the use of Student Benevolence fund should be taken in case if someone is not able to afford the bills.

Item No. 7	To consider a proposal to make the common areas of hostels open 24×7 for all students, including students of opposite gender
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The proposal was presented regarding loosening of entry restrictions of opposite gender between 12-6 am based on the clauses mentioned in Ordinance-11.

A subcommittee of COSHA with three members: COSHA Convener Mr. Pratyush Rai (Convener of Sub-committee), GH1's Maintenance Secy Ms. Vaishnavi Bhope & Hall-8 Mess Secy K. Kishore was formed which is mandated to do the following:

- Discuss possibilities to allow the scope for reducing the restrictions in the common rooms
- The sub-committee will also discuss the implementation related issues and provide its solution too with necessary issues that might would be raised
- The sub-committee may issue different guidelines for different halls based on their requirements
- The sub-committee will also discuss about tracking the restrictions and defining the punishment in case if the rules are violated and finding problems about monitoring issues

The Council unanimously agrees that in principle that the restrictions should be reduced.

Item No. 8	To consider the issues related to the smoke in the campus from burning of garbage just outside the campus boundary adjacent to Hall-11
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The issues with the smoke problems outside Hall 8, 9, 10, 11 were reported. The Council decided to communicate the EAC. A Letter to Sanitation department to be written by the Chairperson. Mr. Arjak from Hall-8 will follow-up on this issue along with Mr. Shailendra.

Item No. 9	To consider the decisions taken on the stray dogs issue and to discuss the action plan
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The proposal regarding the Dog Care and Control Mission was presented to the council. The Council decided to follow the guidelines as proposed by the dog volunteer's committee.

Item No. 10	To consider a proposal for dynamic messing
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The Council decided to defer the item for the subsequent meeting.

Item No. 11	To consider the dates for HEC elections scheduled to happen in August 2017
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The Council considered the dates that were proposed by Chairperson in August 2017. The Council directed all halls to follow the HEC election dates strictly. A discussion regarding having uniform guidelines for hostel during election was undertaken. A proposal to have common HEC election was considered. The Council decided to take it as an additional item.



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Item No. 12	To discuss the issues related to the reallocation of PhD girl students residing in NRA-T, 8-I block and in triple occupancy in GHT, to GH2
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The Council was informed that the mess of GH2 would become operational and the DOSA would be asked regarding same. The Council decided to follow the priority order of 8I > triple occupancy PHD > NRA while allotting rooms in GH2 during summers. The Convener COSHA is directed talk to student representative of 8I Block regarding the same.

Item No. 13	To consider a proposal to raise BDMR
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The Council decided to defer the item for the subsequent meeting.

Item No. 14	Questions and Remarks if any
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No questions or remarks were raised.

Item No. 15	To consider having common HEC elections.
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As an extension to the Item-11 an additional item was introduced in the meeting. The idea proposed was that a student body would organize an election, and the student should be made the supreme authority. A common Election Commission to be made with consultation of hostels. The Chief Election Officer (CEO) of Student's Gymkhana to be made the supreme authority in case of election discrepancy. The Council unanimously agreed to the proposal. The Chairman COSHA, is directed to make the guidelines for the conduction of common elections.

The meeting was adjourned at 8:07PM.