**Organizational Changes in Election Council**

Proposed by:

Ayush Pathak

Chief Election Officer

Organizational Chart

1. Current positions:
	1. Chief Election Officer
	2. Senior Election Officer
	3. Election Officer
2. Introduction of the following new positions:
	1. Head, Auditing and Finance (maximum 2 positions)
	2. Head, Web and Design (maximum 2 positions)
	3. Head, Publicity and Logistics (maximum 2 positions)
3. Job Description[[1]](#footnote-1) :
	1. Head, Auditing & Finance:
		1. Budget Management
		2. Cash Handling
			* Nomination Fees
			* Caution Money
			* Fines
		3. Contestants’ Expenditure Auditing
	2. Head, Web & Design:
		1. Website Updating
		2. Election Software
		3. Designing of Newsletter, Flex Hoarding and other posters
	3. Head, Publicity & Logistics:
		1. Organizing Public Events
		2. Flex Hoarding, Newsletters, Notice Boards
		3. Video messages and online publicity
1. Currently, these are the responsibility of Chief Election Officer, which are distributed to Senior Election Officers as per the requirement. [↑](#footnote-ref-1)