



Council of Students' for Hostel Affairs (2017-18)

Indian Institute of Technology Kanpur

Pratyush Rai | Convener



Minutes: 2nd Special Meeting of the Council of Students' for Hostel Affairs

The 2017-18/ 2nd Special Meeting of the Council of Students' for Hostel Affairs (COSHA) was held on Saturday, 4th November, 2017 in the Senate Hall, SAC. The meeting was called to order by the Convener, CoSHA at 8:30 PM.

The following agenda items were taken up for consideration.

Item No. 1	To confirm the Minutes of the following meetings:
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The Convener, Council of Students' Hostel Affairs presented the minutes of 1st Meeting of CoSHA 2017-18 for confirmation. Comments received via Hall-3 and Hall-6 President were accounted for in the revised minutes. The minutes were confirmed by the Council with no further changes.

Item No. 2	Announcements and Remarks, if any
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The following announcements were admitted by the Council:

- The Convener announced the introduction of the cycle pool facility in IIT Kanpur. Certain halls sought for some clarifications regarding the same. All halls were requested to seek the approval from their Warden-In-Charge with respect to the mail circulated by the Convener, CoSHA for the usage of cycle in hostel premises. In the same matter it had been announced that a survey has been done by OLA for the trial period to analyse for its reception in campus community.
- The Convener also announced the about the updates on the Dog Sterilization drive carried out by an independent group of volunteers in the period from late September to mid-October with financial aid granted by the Deputy Director. The drive was carried out mainly by the volunteers in the PG halls, and it was informed to the UG Hall Presidents that due to lack of volunteers it was not been carried in the UG halls as of now. The drive has been on hold since late October due to some issues with the NGO undertaking the process. Hall-3 requested to gain an access to a list of veterinary doctors for the purpose of conduction of a vaccination drive. The same would be provided to them via mail.

Item No. 3	To discuss the Action Taken Report of the CoSHA
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The CoSHA took the following decisions on the Action Taken Report –

- **Action Number (AN) 3:** The Council was requested to contact the Convener and Chairperson, CoSHA in case if there has been a delay on part of IwD in installation of



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the washing machine after submission of the DoIP 101 form. The Council was discussed that in case if the form hasn't been sent by any of the halls, then it should be done on a priority basis.

- **AN-5:** The Council was informed by the representatives of Hall-10 that their ports hasn't been installed. The Council requested the Hall-10 representatives to forward an independent mail to the Chairman CoSHA informing their requirements for the same. The Council decided to mark the action as completed.
- **AN-6:** The Council decided to mark it as an Action Completed. Hall-10 informed that their constitution is under drafting phase. The Council requested all halls to finish their drafting procedures as soon as possible.
- **AN-7:** The Council decided to mark it as an Action Completed.
- **AN-8:** The Council decided to mark it as an Action Completed.
- **AN-10:** The Council decided to mark it as an Action Pending until the finalization of the MEC report.
- **AN-11:** The Council discussed whether the members are interested in going about with the initiative. The Convener was requested to share a drive folder for the re-conduction of data collection.
- **AN-14:** The Council requested all halls to add the item for fogging devices in their maintenance budget during the DCF fund allocations.
- **AN-16:** The new updates from Item-4 would be made a part of this item.
- **AN-17:** The report is pending for approval by the sub-committee.
- **AN-18:** The action is marked as pending.
- **AN-19:** The action is marked as completed following the approval of institute to pursue this agenda.
- **AN-20:** The item is marked as completed following the minutes of the committee in this meeting.

Item No. 4	To discuss the updates on the electricity issue and its associated action plan
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The Council discussed on the issues as presented by the Hall-8 President. The Hall-8 President is requested to share his proposal on the CoSHA list. The Council requests all halls to consider this issue on priority basis and discuss among themselves whether they would like to move to the model for individual meters. It was decided that the following three things would be pursued by Saurav, Pratyush and Manjeer in detail during the winter breaks –

1. RTI to be filled for information regarding common area electricity consumption in Faculty Apartments and SBRA.
2. Consensus by all halls to be made in order to move to the new model for electricity meters and to determine their interests in pursuing it.
3. Estimate for all the associated costs (ex: re-wiring, meters, etc.) to be collected from IwD for two hostels (GH1 and Hall-8).



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The issue of institute contributing only 10% to the common area bills of all halls (and not 15%) was brought to the notice of the Council. GHT was requested to share their data for September 2017. The Council also discussed the issue of halls having old devices for common functions (ex: cold storage). The question of ensuring their repairing was also discussed along with the fact that some devices are not even functional in many halls. It was also discussed that Hall Offices should be moved to institute payment. The Chairman CoSHA is directed by the Council to take it up. The report prepared by Amit and Shailendra containing the information related to the meter installation at Hall Offices has to be sought by the Chairman, CoSHA.

To give this issue a priority, the Council decided to convene the next meeting of CoSHA on 5th January 2018, and to convene a General Body Meeting for the Electricity Issue on the subsequent day (6th January 2018). The Convener, CoSHA is directed to convene the meetings on the required dates.

Item No. 5	To discuss the updates on LED installation in common areas of all halls
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The Council was informed that halls may pursue DCF for LED installation. It was also informed that the Dean of Student Affairs would ensure aid from IwD in installation process of LEDs. The proposal and its update was accepted by the Council.

Item No. 6	To discuss the final MEC Committee Report
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The report was discussed and some more suggestions were laid by the member of the Council. It was decided that the final report would be circulated on the CoSHA list after the updates are incorporated in it.

Item No. 7	To note the proposal for bio-composting of organic waste in hostels
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The proposal was presented by Mr. Hari Shankar and the Council requested all halls to pursue this initiative in all halls. It was pointed to the members of the Council that funds for this initiative can be pursued from the DCF budget or HDF funds allocated to all halls.

Item No. 8	To discuss the updates on Rooftop Solar Panel Installation
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The Council deliberated on the proposal and its consequent steps in detail. It was pointed out that the rooftop solar water heating in GH1 was not functional and regular maintenance of similar devices is not being carried out. The Council after discussions, decided to collate similar issues and directed all hall presidents to come up with –

1. An inventory of all facilities in their hall



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2. A record of the functional devices present in this inventory

Item No. 9	To consider the proposal for increasing reach of the CoSHA activities
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The Council accepted the proposal in principle and agreed to the following –

1. Minutes to be circulate by 96 hours since the completion of the meeting
2. Gymkhana representative to be assigned on a transitional basis
3. An active Facebook page would be created with Abhishek and Pratyush as their admins. This page could be the current Facebook page of the Students' Gymkhana
4. Minutes, ATR and agenda of the meeting to be popularised among the General Body

Item No. 10	To consider a proposal for formation of Hall Executive Committee in Hall-2
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The Convener, CoSHA and Chairman, CoSHA to discuss with the Warden-In-Charge of Hall-2, regarding the formation of an HEC with at least Hall President, Maintenance Secretary and Mess Secretary as their members. The Council directed the Chairman and Convener to call for a general body meeting along with the Warden-In-Charge, in order to decide the plan forward for a new HEC, for the period until the next Hall-2 elections are conducted.

Item No. 11	To consider the opinion of CoSHA on having a separate hall for UG 1st year students
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Due to the similarity of context, this item was taken along with the **Item-12** of the same meeting. The Council discussed both the items and concluded the following –

1. UG Halls to prepare guidelines to ensure healthier interactions
2. It was also discussed that intra-hall activities would be severely affected
3. The Council also discussed the outcome of General Body Meeting in Hall-12 wherein it was discussed that involvement in extracurricular activities was reduced

The Council requested its UG members to think for solutions to both the ideas where-in the hostels for fresher UG may remain same or where-in the hostels may differ.

Item No. 12	To discuss the formation of new anti-ragging guidelines
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The item has been considered along with **Item-11**.

Item No. 13	To take cognizance of issues of electricity usage by Antaragni team from
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	Hall-8 ports
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The item has been deferred for further discussion in the next meeting.

Item No. 14	To take the cognizance of violation of democratic rights of HEC, faced by student representatives of Hall-11
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Due to absence of representation from Hall-11, the item has been deferred for discussion in the next meeting.

Item No. 15	To note the change in policy for Guest Room Booking
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The new policy has been accepted by the members of the Council.

Item No. 16	To discuss the updates on complaint by the Women Cell for maintenance of female toilets in boys hostel
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The item has been deferred for discussion in the next meeting.

Item No. 17	To discuss ways to account for representation of student residents in NRA-Tower
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The item has been deferred for discussion in the next meeting.

Item No. 18	To discuss ideas for ensuring provident fund for mess workers
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The item has been deferred for discussion in the next meeting.

Item No. 19	To take cognizance of conduction drive of Water Potability Test in all Halls
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The item has been deferred for discussion in the next meeting.

Item No. 20	To consider a proposal on the issue of degradation of quality of drinking water
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The item has been deferred for discussion in the next meeting.



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Item No. 21	To consider a proposal for having standard guidelines for halls to be followed by security section
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The item has been deferred for discussion in the next meeting.

Item No. 22	To take the cognizance of appointment of Gymkhana Representatives to CoSHA
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The item has been deferred for discussion in the next meeting.

Item No. 23	To note the minutes of GH2 Committee report
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The minutes of the sub-committee were confirmed by the Council with no further changes.

Item No. 24	Questions and Remarks, if any
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No questions or remarks were raised.

The meeting was adjourned at 1:15 AM of the next day.